

**2008 Basic Litigation Course
June 7-13, 2008
Forsyth, Georgia**

Course Chairman: Pete Skandalakis

Basic Litigation Course Mission:

To develop aggressive, professional and effective trial prosecutors who will persuade by establishing credibility and trust.

Friday, June 6, 2008

<u>Time</u>	<u>Activity</u>	<u>Location</u>
2:00 - 5:00 PM	PAC Staff Set-up (Registration Materials)	GPSTC
3:00 - 9:00 PM	Students Check-In	Holiday Inn

REMINDERS:

1. BE PUNCTUAL FOR ALL EVENTS AND BE PREPARED FOR ALL ASSIGNMENTS.

2. Refer to ALL your schedules for information, room assignments, and trials. If changes in the schedule are necessary, we ask for your cooperation.

3. DRESS CODE FOR STUDENTS: Courtroom attire is required for all sessions scheduled for Sunday through Thursday. Business casual may be worn on Saturday only.

4. Students are expected to attend all events. To be excused for a legitimate reason, you must receive approval from the Course Operations Committee. Therefore, contact Pete Skandalakis, Ben Richardson, John Melvin, Mike Carlson, Stacey Jackson, Marty First, Nancy Johnson, Chris Arnt or a member of the PAC staff if you need to be excused.

5. Ask questions if something is not clear to you. There is a lot going on this week, and it is easy to get confused.

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Saturday, June 7, 2008

Who	Time	Activity	Location	Speaker/Other Participants
S	8:30 - 8:55 AM	Student Registration	Auditorium Lobby	PAC Staff
S	9:00 - 9:15 AM	Student Orientation	200 (Courtroom)	Honorable Pete Skandalakis, District Attorney, Coweta Judicial Circuit
S	9:15 - 10:15 AM	Total Trial Concept	200 (Courtroom)	Stacey Jackson, Assistant District Attorney, Chattahoochee Judicial Circuit
W	9:30 - 9:45 AM	Witness Registration	Auditorium Lobby	PAC Staff
W	9:45 - 10:30 AM	Witness Orientation & Courtroom Demeanor/ Role Playing	Auditorium	Honorable Pete Skandalakis, District Attorney, Coweta Judicial Circuit
S	10:15 - 10:30 AM	Break	Courtroom Lobby	
S,W	10:30 - 11:45 AM	Opening Statements	200 (Courtroom)	Michael S. Carlson, Deputy Chief Assistant District Attorney, Stone Mountain Judicial Circuit
S,W	11:45 - 12:45 PM	Lunch	Cafeteria	
All	12:45 - 2:30 PM	Direct Examination	200 (Courtroom)	John Melvin, Deputy Chief Assistant District Attorney, Stone Mountain Judicial Circuit
All	2:30 - 2:45 PM	Break	Courtroom Lobby	
F	2:30	Faculty Meeting & Orientation	Auditorium	
All	2:45 - 4:00 PM	Introduction of Evidence & Effective Use of Demonstrative Aids	200 (Courtroom)	Chris Arnt, Assistant District Attorney, Lookout Mountain Judicial Circuit
All	4:00 - 5:00 PM	First Team Meeting & Assignments	Assigned Rooms	All Faculty, Students and Witnesses

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Sunday, June 8, 2008

Who	Time	Activity	Location	Speaker/Other Participants
All	9:15 AM - 10:45 AM	Opening Statement (Workshop)	Assigned Rooms	All Faculty, Students and Witnesses
All	10:45 - 11:00 AM	Break	Courtroom Lobby	
All	11:00 AM - 12:00 PM	Direct Examination & Introduction of Evidence & Effective Use of Demonstrative Aids (Workshop)	Assigned Rooms	All Faculty, Students and Witnesses
All	12:00 - 1:00 PM	Lunch	Cafeteria	
All	1:00 - 3:00 PM	Direct Examination & Introduction of Evidence & Effective Use of Demonstrative Aids (Workshop)	Assigned Rooms	All Faculty, Students and Witnesses
All	3:00 - 3:15 PM	Break	Courtroom Lobby	
All	3:15 - 4:30 PM	Cross Examination	200 (Courtroom)	Honorable Ben Richardson Solicitor General, Muscogee County
F	3:15 PM	Faculty Meeting	Auditorium	

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Monday, June 9, 2008

Who	Time	Activity	Location	Speaker/Other Participants
All	8:30 - 11:30 AM	Cross Examination & Impeachment (Workshop)	Assigned Rooms	All Faculty, Students and Witnesses
All	11:30 AM - 12:30 PM	Lunch	Cafeteria	
S,W	12:30 - 1:30 PM	Juror Communication	200 (Courtroom)	Honorable Barry Morgan, Solicitor-General Cobb County
F	11:30 AM	Faculty Meeting	200 (Courtroom)	All Faculty Members
All	1:30 - 1:45 PM	Break	Courtroom Lobby	
S,W	1:45 - 3:00 PM	Closing Argument	200 (Courtroom)	Nancy Johnson, Assistant Solicitor-General, Richmond County
F	5:00 PM	Faculty Bowling	Holiday Inn Express Parking Lot	All Faculty Members

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Tuesday, June 10, 2008

Who	Time	Activity	Location	Speaker/Other Participants
All	9:00 - 11:00 AM	Closing Argument (Workshop)	Assigned Rooms	All Faculty, Students and Witnesses
All	11:00- 11:15 AM	Break	Courtroom Lobby	
All	11:15 AM - 12:15 PM	Trial Plan Review	Assigned Rooms	All Faculty and Students
All	12:15 PM - 1:15 PM	Lunch	Cafeteria	
F	1:15 PM	Faculty Meeting		All Faculty Members
All	1:15 - 3:30 PM	Trial Planning & Witness Work Session	Assigned Rooms	All Faculty, Students and Witnesses

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Wednesday, June 11, 2008

Who	Time	Activity	Location	Speaker/Other Participants
All	8:30 AM-12:35 PM	Motion Hearing & Bench Trial	Assigned Rooms	All Faculty, Students and Witnesses
All	12:35-1:30 PM	Lunch	Cafeteria	
All	1:30-2:30 PM	Faculty Critique	Assigned Rooms	All Faculty, Students and Witnesses
All	2:30-2:45 PM	Break	Courtroom Lobby	
All	2:45-3:15 PM	Jury Trial Announcements	200 (Courtroom)	Honorable Pete Skandalakis, District Attorney, Coweta Judicial Circuit
All	3:15-4:00 PM	Team Meetings	Assigned Rooms	All Faculty, Students and Witnesses
All	4:00 PM	Trial Planning & Witness Work Session	Assigned Rooms	All Faculty, Students and Witnesses
F	4:00 PM	Faculty Meeting		All Faculty Members

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Thursday, June 12, 2008

Who	Time	Activity	Location	Speaker/Other Participants
S,W	8:30 - 9:30 AM	Students & Witnesses Arrive (Review with Witnesses & Trial Strategy)	Assigned Rooms	
F	9:00 - 9:30 AM	Judge Arrival & Reception	Staff Dining Room	All Faculty Members
F	9:00 - 9:30 AM	Juror Arrival & Reception	Staff Dining Room	All Faculty Members
F	9:30 - 9:55 AM	Juror Assignments	Cafeteria Entrance	All Faculty Members
F	9:55 – 10:00 AM	Introduction of Judges	Assigned Rooms	All Faculty Members
All	10:00 - 11:30 AM	Jury Trial (Part I)	Assigned Rooms	All Faculty, Students and Witnesses
All	11:30 - 12:45 PM	Lunch	Bay A	Guests
All	12:45 - 3:10 PM	Jury Trial (Part II)	Assigned Rooms	All Faculty, Students and Witnesses
S,F	3:10 - 4:15 PM	Taped Jury Deliberations, Judge's Critique and Juror's Critique (Time Permitting)	Assigned Rooms	All Faculty, Students and Witnesses
All	4:30 - 5:00 PM	Faculty Critique	Assigned Rooms	All Faculty, Students and Witnesses
All	5:00 PM	Graduation	Auditorium	
All	6:00 PM	Dinner & Class Party	Pool at the Holiday Inn	

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Friday, June 13, 2008

Who	Time	Activity	Location	Speaker/Other Participants
All	No later than 11:00 AM	Check out		
All	7:00 - 10:00 AM	Breakfast	Holiday Inn Restaurant	All