

Basic Litigation

Georgia Public Safety Training Center, Forsyth, Georgia

June 7-13, 2008

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course details

Mission: To develop aggressive, professional and effective trial prosecutors who will persuade by establishing credibility and trust.

overview

The Prosecuting Attorneys' Council of Georgia (PAC) is presenting its Basic Litigation Course on June 7-13, 2008. The purpose of the Basic Litigation Course is to train and educate new prosecutors with a significant emphasis on the development of "Theory" and "Theme" based prosecution. The course will start at 8:30 AM on Saturday, June 7 and end at 10:00 AM on Friday, June 13. The seven-day course is in lecture, demonstration and practical exercise format with a jury trial on Thursday, June 12.

eligibility

PAC is offering this course to all prosecutor offices.

registration deadline

Please complete the registration form and mail to PAC or fax to the Training Division at 404-969-0017. All registrations must be received by Friday, April 11, 2008. Incomplete registration forms will not be accepted. The registration fee is \$100.00. This fee must be submitted to PAC immediately upon notification of the student's acceptance into the program (please do not send the fee with the registration form). Students who have not paid their registration fee will not be permitted to attend.

Prosecuting Attorneys' Council of Georgia (PACOG)
104 Marietta Street NW, Suite 400
Atlanta, Georgia 30303
(Main) 404-969-4001 (Fax) 404-969-0017

location

The Basic Litigation Course will be held in Forsyth, Georgia at the Georgia Public Safety Training Center (GPSTC).

lodging

PAC will make your hotel reservations. Your basic room charges will be billed to the PAC master account. However, PAC will not be responsible for any incidental charges; you will be required to use your credit card to cover those charges. You may check into your room on the evening of June 6.

If you plan on a late check-in, please call the hotel at (478) 994-5691 to make those arrangements so that your room will be held.

If you request a room and do not show up, you will be billed for that night.

Holiday Inn
480 Holiday Circle
Forsyth, Georgia
(478) 994-5691

reimbursement

The Prosecuting Attorneys' Council will reimburse for mileage to and from the course at \$0.485 per mile. Dinner is reimbursable at a maximum of \$15.00 per day. PAC will provide dinner on Thursday night. Breakfast will be provided each morning at the hotel or at the training center, and lunch will be provided at the training center each day. All meals provided by PAC will not be reimbursable if you choose to eat elsewhere.

CLE

There will be more than 30 general CLE hours available, including more than 20 Trial. The State Bar of Georgia's fee for CLE credits is \$5.00 per CLE credit hour. Please check your affidavit to make sure it contains the right amount for the credits you are claiming. When you mail your signed affidavit, make checks payable to PAC.

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course details (continued)

student notification

Once the selection process has been completed, District Attorney Peter J. Skandalakis will send a notification letter to the elected official and the chief assistant in each office informing them of the students from that office who have been selected to attend. Notification letters are expected to be mailed on April 14 , 2008.

From South Georgia:

North on I-75 to Exit #188.
Make a right turn onto State Road 42.
Follow SR 42 to the access road and turn right.
Follow the access road to the first left.
Turn left, cross over the railroad tracks.
Drive straight into the GPSTC facility past the guard tower.
Park in the parking lot on the left side of the building.

student attendance

The PAC Training Division will send packets to each student explaining the course and outlining their assignments for the week. The student packets will be sent in late April.

Students who are accepted to attend the program will be required to attend all of the scheduled sessions.

tentative agenda

- Opening Statements
- Direct Examination
- Introduction and Use of Demonstrative Aids
- Cross Examination and Impeachment
- Closing Arguments
- Practical Exercises
- Jury Trial

directions to Forsyth

From Atlanta:

South on I-75 to Exit #188.
Make a right turn onto the access road.
Follow the access road to the first left.
Turn left, cross over the railroad tracks.
Drive straight into the GPSTC facility past the guard tower.
Park in the parking lot on the left side of the building.

Registration 2008 Basic Litigation

June 7-13, 2008

All sections of this form MUST BE FILLED OUT COMPLETELY to be considered

section 1

Mr./Ms: _____ Title: _____

Office Address: _____ Office Phone: _____

_____ Office Fax: _____

_____ GA Bar #: _____

City: _____ State: _____ Zip: _____ S.S.N.#: _____

E-mail: _____

Please Circle one: **STATE PAID** or **COUNTY PAID**

section 2

Check Appropriate Office of Employment

DA's Office: _____ SG's Office: _____ Attorney General's Office
Circuit of Employment County of Employment

section 3

Experience: This portion MUST BE FILLED OUT TO BE CONSIDERED!!

(If 0, please write 0)

I have been an attorney for _____ years _____ months.

I have been a prosecutor for _____ years _____ months.

For each of the following, include both PROSECUTION and PRIVATE PRACTICE trials (Give your best estimate)

I have tried _____ felony jury trials.

I have tried _____ misdemeanor jury trials.

I have tried _____ felony bench trials.

I have tried _____ misdemeanor bench trials.

I have handled _____ appeals.

Date you passed the Georgia Bar: _____

Have you ever been a member of another State Bar, if so, which State? _____ When? _____

section 4

I need LODGING for (please check all that apply)

Fri., June 6, 2008 Sat., June 7, 2008 Sun., June 8, 2008 Mon., June 9, 2008

Tues., June 10, 2008 Wed., June 11, 2008 Thur., June 12, 2008

OR

I do not need hotel accommodations (**NOTE: if you do not need hotel accommodations, traffic will NOT be accepted as a reason for being late.**)

Please mail this form to: Prosecuting Attorneys' Council of Georgia
 104 Marietta Street, NW, Suite 400
 Atlanta, GA 30303
 You may return this form by fax to: 404-969-0017

Order of Attendance (insert priority #) _____