



PARTICIPANT INFORMATION MEMO

DATE: July 16, 2008
TO: Participants: 2008 *Lethal Weapon* Course
FROM: Traffic Safety Program, PAC
SUBJECT: *LETHAL WEAPON COURSE* (Crash Reconstruction/Vehicular Homicide)

The Prosecuting Attorneys' Council of Georgia is pleased to invite you to participate in the *Lethal Weapon* course. This joint prosecutor/law enforcement officer training program is funded by a grant from the Governor's Office of Highway Safety of Georgia. The course is scheduled for Tuesday, September 9, 2008 through Thursday, September 11, 2008 at the Georgia Public Safety Training Center located at 1000 Indian Springs Drive, Forsyth, Georgia. (478) 993-4000. Course attendance, which includes accommodations and meals, is free of charge.

Our aim is to train an equal number of prosecutors and law enforcement officers and it is recommended that participants have at least two years experience in prosecution or law enforcement. Please contact the office of your District Attorney, Solicitor-General or Law Enforcement Agency to invite them to participate with you. Please complete the attached registration form, and, **if known**, in the space provided, list the name of the prosecutor/law enforcement officer attending from your jurisdiction.

We ask that all participants complete evaluation forms at the end of this course to determine which aspects of this course were most helpful. Therefore, all participants will need to attend the entire course to give us the most accurate and complete feedback.

If you are interested in participating, please register immediately as class size is limited.

Course Description

Lethal Weapon is a program created by the American Prosecutors Research Institute, National Traffic Law Center, with funding from the National Highway Traffic Safety Administration. The goal of this course is to improve the investigation and prosecution of crimes stemming from automobile crashes and will use the team-building approach with officers and prosecutors from the same jurisdiction.

This joint training approach allows the involved disciplines to learn from each other in a classroom setting rather than outside a courtroom just before trial. Each profession will gain firsthand knowledge of the challenges and difficulties the other encounters in cases arising out of automobile crashes. This course will give police officers a greater understanding of what evidence prosecutors must have in these kinds of cases. At the same time, this course teaches prosecutors what to reasonably expect from officers at the scene and to ask better questions of the officers in the courtroom.

Both prosecutors and officers will become more effective as a result of interactive training classes in:

- Kinematics and Dynamics of Crash Reconstruction
- Crash Reconstruction Methodologies
- Technical Investigation
- Direct and Cross Examination of Officer and Expert Witness
- Toxicology and Forensic Analysis of Alcohol & Dealing with other Impairing Substances
- Alcohol "Burn-Out" Rates and the Widmark Formula
- Victim Issues and Rights
- Charging Vehicular Homicide Cases

Dress

Business casual attire may be worn for the duration of the course.

Lodging

Lodging for the course is provided by PAC at the **Holiday Inn, 480 Holiday Circle, Forsyth, Georgia**. Your basic room charges will be billed to the PAC master account, however, PAC will **not** be responsible for any incidental charges made to your room such as telephone calls, bell charges, cash bars or room service charges. You **will** be required to use your credit card to cover those charges. If you plan on a late check-in, please call the hotel at **(478) 994-5691** to make arrangements to have your room held.

Classes

Class hours are 8:00 AM to 5:00 PM each day with a scheduled lunch break. Classes on Thursday, September 11 will adjourn at 5:00 PM.

Meals

PAC will provide breakfast and lunch at the GPSTC. Meal tickets may be picked up at the PAC desk by the courtroom before each of your lunch meals. PAC will not reimburse for meals provide at GPSTC.

Reimbursements

PAC will reimburse actual costs up to \$15.00 for your evening meals if you are staying in Forsyth for the course. Even though you will not be reimbursed anything over \$15.00, you must list the total cost of each meal for which you seek reimbursement. PAC will reimburse for mileage at the rate of \$0.505 per mile if a personal vehicle is used and at the rate of \$0.28 per mile if a city or county vehicle is used. Mileage reimbursements for city or county vehicles will be issued to the city or county government entity providing the vehicle.

If you have any questions, you may contact the following either by telephone or by e-mail:

Fay McCormack
(404) 969-4001
fmccormack@pacga.org

Kelli Baxter
(404) 969-4004
kbaxter@pacga.org

Marci Hill
(404) 969-4001
mhill@pacga.org

LETHAL WEAPON

A Crash Reconstruction/Vehicular Homicide Course

REGISTRATION FORM

Each person must register separately

Mr./Ms: _____ Title: _____

Office Address: _____ GA Bar: _____

_____ SSN: _____

_____ Office Phone: _____

City: _____ State: GA ZIP: _____ Fax: _____

Email: _____ P.O.S.T. #: _____

CHECK APPROPRIATE OFFICE OF EMPLOYMENT:

District Attorney: _____
Circuit of Employment

Solicitor-General: _____
County of Employment

Law Enforcement: _____
Agency Name

Other: _____
Specify type of agency

If known, please list the person attending with you (i.e. For law enforcement officers, please list the prosecutor attending with you – For prosecutors, please list the law enforcement officer attending with you)

Name: _____

Office/Agency: _____

I will need hotel accommodations for the following nights:

Monday, Sept. 8, Tuesday, Sept. 9, Wednesday, Sept. 10 Thursday, Sept. 11

Please **FAX or MAIL** registration forms to:
Prosecuting Attorneys' Council of Georgia
104 Marietta Street, Suite 400, Atlanta, GA 30303
ATTN: Marci Hill
Fax: 404-969-0017