



Employee Assistance Program Orientation

State of Georgia

Overview of Employee EAP Orientation



- Information About EAP Consultants, LLC
- What is an Employee Assistance Program (EAP)?
- Services Available Through Your EAP
 - Work/Life Services
 - Counseling Services
 - Online Services

About EAP Consultants



- Providing EAP services since 1989
- Received “Administrator’s Award for Excellence” by the US Small Business Administration for providing outstanding EAP services.
- 98% of client companies rate our services as “good” or “excellent”, and 95% of all clients who the EAP rate our services as “good” or “excellent”.

What is the Employee Assistance Program (EAP)?



A service providing:

- Work/life services
- Confidential counseling for personal and work problems
- On-line information and resources

What is the Employee Assistance Program (EAP)?



- EAP is pre-paid by your employer; there is no cost to you.
- Employees and their dependents are covered by the EAP.
- Services are confidential.

Specific Issues Addressed by the EAP



- Legal & Financial Issues
- Childcare
- Eldercare
- Academia
- Adoption
- Pet Services
- Work/Life needs
- Marital/Family Problems
- Relationship Issues
- Alcohol & Drug Problems
- Work/Career Concerns
- Psychiatric Problems
- Emotional Issues
- Life Transitions
- Stress and Stress Management

Who Provides the EAP Services?



- We have specialists for all our work/life benefits who are experts in their particular field
- Counseling services are provided by highly experienced counselors with a Master's or Doctorate degree.
- Specialists available for specific problems such as substance abuse, marriage and family.
- Multi-lingual clinicians are available.

Work/Life Services

- ✓ Legal Services
- ✓ Financial Consultations
- ✓ Childcare Referrals
- ✓ Adoption Resources
- ✓ Eldercare Referrals
- ✓ Academic Referrals
- ✓ Pet Services
- ✓ Daily Living/Concierge
- ✓ Special Needs



Legal and Financial Services



30 min free telephonic
or in-person
consultation with a local
attorney

Housing- Real Estate
Estate Planning
Criminal Law
Consumer/Contract Issues
Family Law
Automobile Issues

Simple wills prepared at
no cost

Review of documents,
brief letter & single
phone call available

25% discount on
attorney's hourly rate
for legal services
rendered beyond the
scope of the EAP

30 min free consultation
with a financial advisor

Financial Planning
Retirement Strategies
Money Management
Debt and Financial
Problems

Child and Eldercare Resources

Childcare

At least 3 resources are provided:

- Day care
- Emergency care
- In-home care agencies
- Before/After school programs
- Special needs programs
- Nurseries and preschools
- Summer camps
- Transportation services
- We verify immediate availability

Eldercare

At least 3 resources are provided.

- Nursing homes
- Assisted living
- Home Health
- Respite care
- Companion programs
- Caregiver support
- Medicare/Medicaid information
- Immediate openings and appropriateness verified

Adoption

Resources and information including:

- Private and public adoption agencies
- Adoption support groups
- Adoption attorneys
- Post-adoption counselors

Additional Work-Life Services



Academic

- Referrals to tutors
- Customized profiles for all types of schools
- College planning guidebooks



Concierge and Special Needs

- Specialists provide callers with referrals concerning these and other topics:
- House and home improvement, Moving and relocation resources, Cleaning services, Gifts and shopping, Health and fitness programs, Community services, Transportation resources, Health and fitness programs
- Assessment and education on such topics as: ADHD, cancer, hearing problems, heart issues, DHIV/AIDS, neurological impairments, physical disabilities and more



Pet Services

- Breeders
- Walkers and sitters
- Groomers
- Kennels
- Veterinarians
- Pet publications

Clinician Qualifications



Types of counselors include:

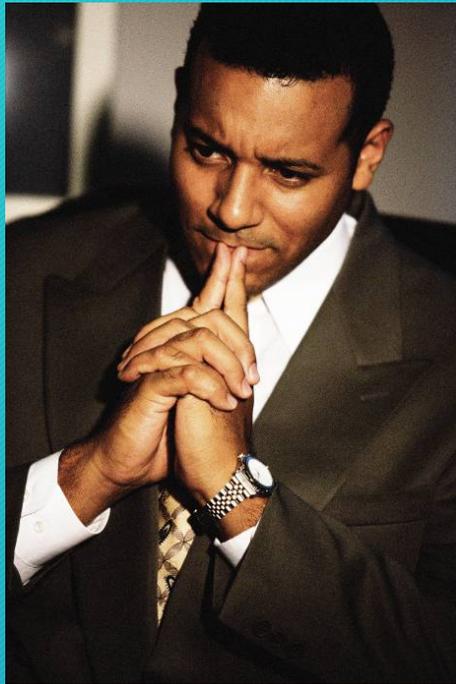
- Psychologists
- Clinical Social Workers
- Professional Counselors
- Marriage and Family Counselors
- Certified Addiction Counselors
- Certified Employee Assistance Professionals

How Counselors Help



- Identifying the problem
- Developing a plan to resolve the problem
- Providing direction and support for making changes needed to reach goals
- Referring, if necessary, to affordable resources for additional help

Confidentiality

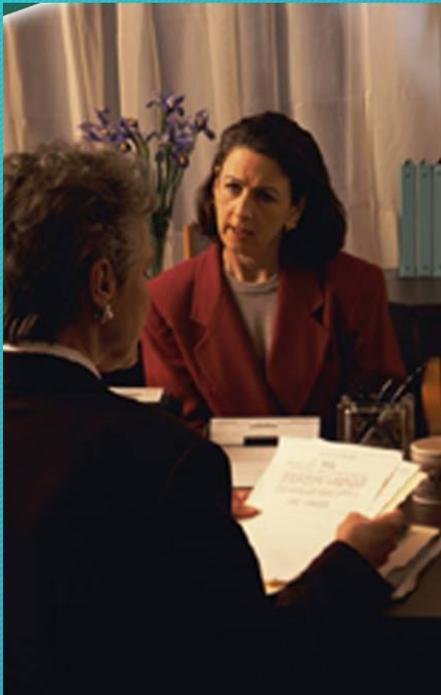


All EAP records and services are confidential in adherence with state and Federal confidentiality regulations including HIPAA. Your employer is not informed of who uses the EAP.

No information released without your consent, unless:

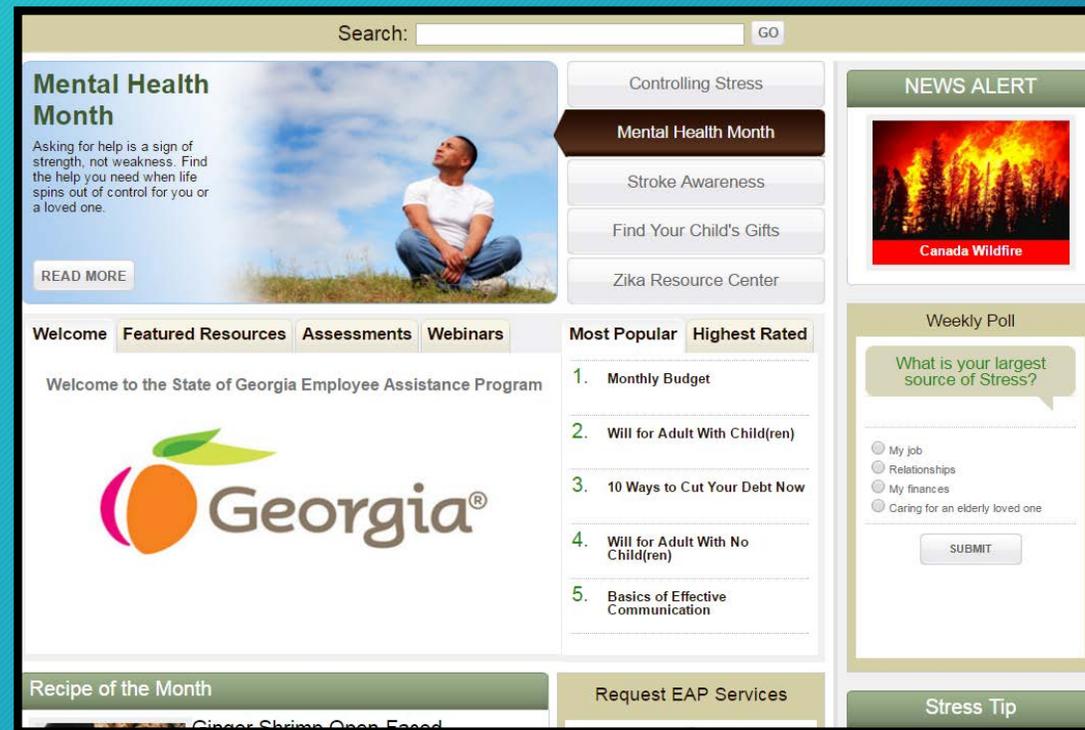
- Child/Elder abuse or neglect
- Harm to self or others
- Court Order

Types of Referrals



- Self-referral
- Informal Referral - offered as a resource by the employer when employee has a non-work related problem
- Supervisory Referral - recommended to address job problems

EAP Website



Visit the EAP website at www.eapconsultants.com
Enter your password in the User Portal: **SOG2015**

Identity Theft Prevention Resources



- Provides information on how to avoid and respond to identity theft
- Information on child identity theft, medical identity theft
- Sample letters and forms to use if you become a victim of identity theft

On-Line Trainings

- Employee Orientation
- Drug Free Workplace for Employees & Supervisors
- Business Management
- Communication
- Leadership
- Personal Growth
- Staying Positive
- Team Building
- Monthly Live Webinars



Resilience Journey

LIFE HAPPENS... TAKE ACTION, BE PREPARED.
Find out how prepared you are in three minutes

eap consultants
Be better. Do more. Get results.

Home | Mental Health | Relationships | Financial | Health | Legal | Training | Resilience | Wellness | Supervisor Resources | Benefits

Search: GO

The Resilience Journey

Is your glass half-full or half-empty? Do you look back with regret or forward with hope?

START

Purpose
Self-Reliance
Perseverance
Balance
Your True North

Request EAP Services

To request assistance with EAP services [click here](#)

Thank You.

About | Assessments | Lessons | Case Studies | Personal Stories | Resources | Articles

What is resilience?

Resilience is the ability to bounce back from setbacks and respond in a healthy way to difficulties and challenges.

Why does it matter?

Resilient people are less likely to experience depression, anxiety, stress-related illness, or addiction. And, people who are more resilient are more likely to control their weight, exercise regularly, have healthier relationships, and prevent problems before they happen.

Where should I start?

There are a lot of resources here that you can explore in small bites, but the best place to start is by taking The Resilience

Most Popular

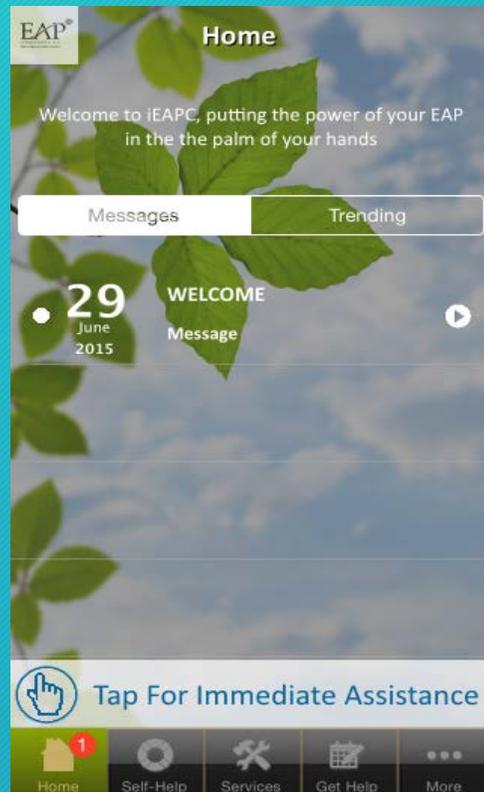
1. The Resilience Journey
2. Perseverance
3. Taking Stock of Your Life
4. Lesson 1: Overview
5. Resilience Scale

Home | Relationships | Financial | Health | Legal | Mental Health | Training | Resilience

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iEAPC App



The power of the EAP in the palm of your hand

- Immediate access to the EAP
- Tip Sheets
- Access to newsletters
- Special messages
- Access to articles and resources
- Request services

How to Use the EAP

- Counselors available by phone 24 hours per day 7 days per week.
- Face-to-Face is available near your work or home
- Appointments are scheduled within 3 business days, urgent appointments within 24 hours, emergencies are responded to immediately.



How to Contact the EAP



You may contact the EAP at:

855-584-3855

or

Request services securely through our
web site:

www.eapconsultants.com

Enter your company id/password:
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