



PAC Prosecuting
Attorneys'
Council of Georgia

**EARLY VICTIM NOTIFICATION
PROJECT
FFY 2016**

Early Victim Notification

- Prior to case bound over to DA/SG office:
 - Create Tracker[©] case
 - Select case status *Victim-Witness*
 - Enter known victim contact information
 - Document victim contact as needed
 - Notes, events, attachments, etc.
 - *Victims* section – VSSR categories/services
 - *Early Victim Notification Project*

Early Victim Notification

- Check box in Tracker used to identify
 - *Early Victim Notification Project*
- Intended to measure the success of the project by easily identifying crime victims that VWAP make contact with early in the criminal justice process.

Early Victim Notification

Defendant (none) DA# 15ATL00199 Status VW Status Note Court# Case Type Unknown

[Attributes](#) | [Parties](#) | [Charges](#) | [Events](#) | [Notes](#) | [Victims](#) | [Docume](#)

Victim Stats

VSSR Tracking Data: Jane Smith

Victim Services Start Date: 11/05/2015   Early Victim Notification Project

VSSR Category: Domestic Violence STOP-VAWA Category: Underserved: [Click to Select](#) STOP-VAWA Disposition: Age in Years: () 19 Race/Ethnicity: White Gender: Female Sexual Orientation: County of Residence: Henry State of Residence: Georgia Disability: Language: |

Edit mode.

Role	Notify	Victim	County	Dem	VSSR	VAWA	Disp.	
Victim	Y	Jane Smith	Henry	W/F/19	Domestic Violence	(VAWA?)		Edit De

[Set Notifications](#) | [Set Restitution](#) | [Set Dispositions](#) |

Victim Services

[Add Service](#) | [Add Info](#)

Victim/Witness	Date	Service	Note	Staff
No services.				

Early Victim Notification

- After case bound over to DA/SG office:
 - During intake process, be sure to merge *victim-witness* case with new *intake* case created via CCH

Note: The intake process varies widely across the state. It is important that each office review current intake processes in order to ensure that early victim notification information is properly linked to the correct Tracker[®] case once a case has been received by the prosecutor's office.



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OUTCOME PERFORMANCE MEASUREMENT SURVEYS (OPMS)

OPM Surveys

- Specifically for use by VWAP programs
- Available in English and Spanish
- Available as template in Tracker[©]
- For distribution to all crime victims that have been identified by VWAP program
- ONLY programmatic report submitted directly to CJCC
- Regardless of funding source (i.e. not just VOCA)